6. SC/ST/PwD Certificate (in the name of the candidate) issued by the competent authority

7. OBC (Non- Creamy Layer) Certificate (in the name of the Candidate) issued by competent authority

8. Transfer Certificate from school / college as well as Migration Certificate from Board / University are required from those students who have passed senior secondary exam from outside Delhi

9. At least two passport size self-attested photographs.

The University will accept self-attested copies of documents / papers provided by the students. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any course in the University / or

its Colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her.

**9.** **Reservations**

**9.1** **Reservation** **of** **Seats** **for** **Scheduled** **Caste** **/** **Tribe** **Candidates**

22½ % of the total numbers of seats are reserved for candidates belonging to Scheduled Caste / Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable, if necessary).

It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe candidates.

The Colleges shall not refuse admission to any SC/ST candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed, remedial classes for which may be arranged by utilizing grants that are available from University Grants Commission.

Relaxation to the extent of 5% in the minimum marks will be given to the candidates belonging to Scheduled Caste and Scheduled Tribes to determine their eligibility and merit for admission to the course concerned.

In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill up all the reserved seats.(AC Resolution A88, 14.6.1983) (EC Resolution 157, 24121.2001).

**Note:** SC/ST students who get admission under open merit will not be included in the reserved quota i.e. 22.5%.

**9.2** **Reservation** **of** **Seats** **for** **Other** **Backward** **Classes** **(OBC)**

27% seats will be reserved for the candidates belonging to OBC.

At the time of giving admission to an OBC candidate, the College will ensure that the caste is included in the Central List of OBC. The certificate must mention non-creamy layer status of the candidate.

The OBC candidates shall be given a relaxation of 10% in the minimum eligibility marks of the said course and in the admission entrance test 10% of the minimum eligibility marks prescribed for General Category candidates.

It is a statutory obligation on the part of Colleges to fill all seats reserved OBC candidates.

The Colleges shall not refuse admission to any OBC candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed, remedial classes for which may be arranged by utilizing grants that are available from University Grants Commission.

If the seats meant for OBC remain vacant on the last date for admission, the same will be filled up by other eligible candidate.

**Note:** **The** **merit** **list** **for** **the** **general** **category** **seats** **will** **comprise** **of** **all** **the** **candidates** **in** **the** **order** **of** **merit.** **No** **one** **will** **be** **excluded** **from** **the** **same.** **In** **other** **words,** **it** **will** **also** **include** **SC**/**ST**/**OBC**/**PwD candidates.** **If** **they** **come** **in** **general** **merit.** **The** **candidate** **cannot** **be** **excluded** **from** **the** **general** **category** **merit** **list** **just** **because** **he** **belongs** **to** **SC/ST/OBC/PwD.** **Such** **a** **candidate** **is** **entitled** **to** **be** **considered** **under** **the** **general** **category,** **as** **well** **as** **under** **the** **reserved** **category.** **Admission** **to** **open** **category** **seats** **will** **be** **strictly** **in** **the** **order** **of** **merit** **without** **excluding** **SC/ST/OBC/PwD** **candidates.**

**9.3** **Reservation** **of** **Seats** **for** **Persons** **with** **Disabilities** **(PwD)**

Three percent, (3%) seats in all undergraduate and postgraduate institutions (including professional and technical institutions) will be reserved for candidates having minimum 40% physical disabilities.

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**Concessionl/Waiver** **of** **fees** **in** **respect** **of** **Persons** **With** **Physically** **Disabilities** **(PwD)**

1. Consequent upon amendment to Ordinance X(4) of the University, the following proviso has been added after Sub-clause 2 of Ordinance X( 4) of the said Ordinance:

“Provided that the Persons With Physical Disabilities shall be waived off all the fees payable including the Examination fee and other University fees, except Admission fee, subscription towards Delhi University Students’ Union and Identity Card fee for pursuing under-graduate, post-graduate or other courses in the University or its Colleges.”

2. In pursuance of the above, the students with physical disabilities pursuing various courses of study in the Faculties, Departments, Centers, and Institutions / Colleges of the University shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University students’ Union and Identity Card fee.

3. In pursuance of the Executive Council Resolution No. 50 dated 03.11.2012, it is notified that the students with physical disabilities residing in different Hostels / Halls of the University are exempted from payment of all hostel fees and charges except refundable caution fee and the mess fees. The Persons with Physical Disabilities students shall pay 50% of the Mess fee and the remaining 50% of the Mess Fee-in respect of the PwD students is being met by the University. Similar norms are to be adopted by the Colleges in respect of PwD Students residing in various hostels of the Colleges.

It is clarified further that the PwD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions :

|  |  |
| --- | --- |
| Value of Fellowship | Exemption of Fees Waiver etc. |
| Up to Rs. 3000/- per month | Fees waiver+50% Mess Subsidy |
| Rs. 3001 to 8000 per month | Fees waiver but no Mess Subsidy |
| Rs. 8001 and above per month | No fees waiver and no Hostel Subsidy |

**9.4** **Reservation** **for** **Armed** **Forces**

5% of the seats in each course have to be offered to the Children / Widows of Officers and Men of the Armed Forces including Para-Military Personnel, in the order of preference given below. Such candidates will be required to get their names registered at Room No. 218, II Floor, New Administrative Block, North Campus, University of Delhi (between June 2, 2014 to June 16, 2014 from 10.00 P.M. to 1.00 P.M. excluding Sundays).

i. Widows / Wards of Defence personnel killed in action;

ii. Wards of serving personnel and ex-servicemen disabled in action;

iii. Widows / Wards of Defence personnel who died in peace time with death attributable to military service;

iv. Wards of Defence personnel disabled in peace time with disability attributable to military service;

v. Wards of Ex-servicemen personnel and serving personnel including police personnel who are in receipt of Gallantry Awards;

( Above categories are also applicable for Para Military Personnel )

**9.5** **Registration** **of** **Kashmiri** **Migrants**

Candidates willing to be considered for admission under this catergory, should also get registered at Room No. 218, New Administrative Block, North Campus, University of Delhi (between June 2, 2014 to June 16, 2014 from 10.00 P.M. to 1.00 P.M. excluding Sundays).

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Relaxation to the extent of 5% in the minimum marks in the aggregate or in the subject, as the case may be, will be given to the candidates of the above mentioned categories while determining their eligibility to the course concerned.

For purpose of registration, the candidates are required to submit their applications on a prescribed form available at the Registration Centre, along with two self-attested Photostat copies as well as the originals of the required certificates which will be returned to them after endorsement on the reverse of the original certificates.

In order to become eligible for the above concessions, the Children / Widows of the Officers and Jawans etc. will be required to submit the certificate of educational concessions (in original) from anyone of the following authorities:

Secretary, Kendriya Sainik Board, Delhi Secretary, Rajya / Zila Sainik Board

Officer-in-Charge, Record Office First-Class Stipendiary Magistrate

Ministry of Home Affairs (For police personnel in receipt of Gallantry Awards).

**The** **candidates** **applying** **under** **the** **categories** **of** **‘Reservation** **for** **children** **of** **War** **Widows** / **Kashmiri** **Migrants’** **must** **register** **separately** **online** / **offline** **through** **common** **pre-admission** **form** **if** **they** **wish** **to** **be** **considered** **under** **any** **other** **categories** **(Gen.** / **OBC** / **SC** / **ST** / **PwD).**

**9.6** **Reservation** **of** **Seats** **for** **Foreign** **Students**

All foreign students, including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration / admission in various departments and Colleges of the University and they may be considered for admission under 5% quota prescribed for the foreign students. The Colleges / Departments are advised to keep a column of nationality in their admission form.

The foreign candidates seeking admission to undergraduate Courses should apply to Deputy Dean (Foreign Students), Conference Centre, University of Delhi-110007. Email: dydean\_fs@du.ac.in

**9.7** **Sports/ECA** **Quota**

It is mandatory for all the Colleges to provide sports facilities and encourage all students to participate in sports and extracurricular activities by introducing inter-class competitions and mass sports.

The existing provision of not more than 5% sports and ECA quota (subject- wise) be continued. The Colleges should be free to decide the actual number of seats to be filled on sports basis (not more than 5%) keeping in view the facilities available, requirement of the College and other relevant factors.

The guidelines for Admissions under sports / ECA categories will be carried in accordance with the guidelines notified by the University from time to time.

**UNIVERSITY** **CAMPUS,** **ITS** **COLLEGES** **AND**

**HOSTELS** **ARE** **SMOKE** **FREE** **ZONES**

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**University** **of** **Delhi** No. Acad.-I / Sports / 2012 / 82 May 18, 2012

**Criteria** **for** **Sports** **Admission** **in** **Undergraduate** **Courses**

The college has to notify the requirement of players in different sports along with the respective positions well in advance in their prospects.

***1.*** ***Super*** ***Category:*** ***Direct*** ***Admission*** ***by*** ***the*** ***College*** ***without*** ***Trials***

Sports persons who have participated / represented the country in the following competition(s):

a. Olympic Games by IOC

b. World Championships under International Sports Federations (IOA and / or MYAS recognized / Affiliated Games) c. Asian Games by Olympic Council of Asia

d. Asian Championships organized International Federation of Concerned game (recognized / affiliated by MYAS and / or IOA) e. Commonwealth Games, S.A.F. Games and Afro Asian Games.

f. Paralympic Games (recognized/affiliated by IOC and / or MYAS)

***II.*** ***Admission*** ***based*** ***on*** ***Sports*** ***Trials***

A. Maximum 50 Marks for Sports Certificates as per the chart enclosed

B. It is essential for the candidate to qualify any two of the following Fitness Test items as per the standards laid down by the university (for the general fitness):

|  |  |  |
| --- | --- | --- |
| 1 | Strength | Standing broad Jump : 1.65 mts. for Men,1.15 mts for Women |
| 2 | Endurance | 1000 mts. Run/Walk: 5.00 min for Men, 6.00 in for Women |
| 3 | Speed | 50 mts Dash : 8.00 sec. for Men, 9.00 Sec. for Women |

**Revised** **Sports** **Admission** **Policy:** The committee unanimously decided that the student may qualify for any one of following fitness tests to qualify for chess, Archery and shooting:

1. 50 m Dash

2. Standing Broad Jump 3. 1000 m Race / Walk

The committee agreed that In case student qualifies fitness test, that college will issue a certificate in a particular format to the students. This certificate should be accepted in other colleges also. The format of the certificate will be downloaded from DU website and the web-link sports council.

It is recommended that videography will be made during sports trial.

**Note:** The colleges not having facilities to conduct the above test can contact Delhi University Sports Council for all technical / administrative help by giving advance information.

C. Maximum 50 marks for Sports Trials includes skill test, game performance test, game specific fitness, fundamentals of the game

/ sport etc.

1. Test Brief: Modalities related to test will be briefed by personnel(s) of the Department of Physical Education in

concerned college before the trials.

2. Composition of the Sports Admission Committee:

a. b c. d. e. f. g. h.

**Note:** 1.

2.

3.

Chairperson: Principal

Convener: Teacher in-charge Dept. of Physical Education Physical Education teacher(s) as member(s)

One expert nominated by college out of the confidential list given by Delhi University Sports Council One faculty member nominated by the Staff Council

One regular bonafide sports-student representative (M/W for assistance) One Delhi University Sports Council representative/nominee

One Vice-Chancellor’s nominee (as observer)

Minimum 18 marks, is required to be attained by the candidate in sports trial for sports admission.

Evaluation and marking shall be done by the technical staff only.

The list of finally selected candidates, containing trials marks as well as certificate mark as details and the course allotted

shall be submitted along with a copy of qualifying examination (12th Class) to Delhi .

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National

concerned

University Sports Council as the earliest so as to be displayed at the DU website for seven days to take cognizance of the grievances, if any.

4. There shall be a Grievance Committee for Sports Admissions, constituted by the Vice Chancellor, with Secretary, Delhi University Sports Council as its convener.

5. The number of seats reserved for sports in each college shall confirm to University of Delhi regulations.

Note : Anundertaking shall be given by the finally selected candidates on Judicial Stamp Paper of Rs. 100/- that “he / she will play for college and university, all the years, during his / her undergraduate course” at the time of admission.

***III.*** ***Procedures:***

1. Total number of seats reserved as per University regulations in all undergraduate courses (for first year) separately is reserved exclusively for sports.

2. The admissions based on sports be finalized by each college on the recommendation of a Committee consisting of members (as per the New Sports Policy 2012) to be constituted for the purpose by the respective college.

3. Date for filling application and date for admission on Sports basis shall be notified in the College / Department prospectus and shall be put up on their respective Notice Boards / Websites along with the requirement of players in difference sports the respective playing positions.

4. The Sports Admission Committee shall screen / evaluate the applications, fitness and sports trails on the play field and recommend admission on the basis of sports, as per Evaluation Chart Shown (as per the New Sports Policy 2012).

5. The photocopies of the Sports Certificates should be accompanied by a photograph of the Sportsperson duly attested by the respective Issuing authority or Head of the Institution last attended.

6. Any student submitting false / forged / fake certificate will be de debarred from admission to any course in any college for three years. If he / she is admitted, his / her admission will be cancelled. Such cases will be notified to all colleges.

7. The level of competency in the Sport will be determined only of the candidate who has achieved distinction in Sports during the last 3 years in the sports events recognized by AIU and IOA. Preference will be given to sports events in which Delhi University Inter-College and Inter-University Competitions are held.

8. The college must keep a record of the candidates admitted under this category.

9. The applicant as per his/her age must be eligible to participate in Inter-Varsity competitions for the next three years and should not be employed Part-time / Full time anywhere.

A committee at the University level has been set up to scrutinize and supervise all admissions made on sports basis in colleges and to look into any complaint.

***IV.*** ***Certificate*** ***marking*** ***criteria*** ***chart*** ***(Out*** ***of*** ***Maximum*** ***50*** ***Marks***)

**DELHI** **UNIVERSITY** **SPORTS** **COUNCIL** **UNIVERSITY** **OF** **DELHI**

**CERTIFICATE** **MARKING** **CRITERIA** **OUT** **OF** **MAXIMUM** **50** **MARKS**

Cat Competition /

ego Tournament Level ry

Certificate Certificate Marking Criteria 50 from Marks(maximum)

Position

Only for illustration

Participation

Progression of Scores for 1st, 2nd & 3rd participation

A Representation at Ministry of international level in Youth Individual Event / Affairs & Team Events in any

Sports

/

competition Federations Ministry of Sports/ / Board of

approved by

Sports Federations games

I II III Participation

48 46 44 40 All 3 2pts.1pt years

Only 2 years

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50.49.48 48.47.46 46.45.44 42.41.40

D

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| B Positions and participation in IndividualEvent / Team Events in Senior / Junior National / National Games / Federation Cup championship / other tournaments at the National level recognized by various federations. National School games(under 19) | National Federation / Board of Concerned games S.G.G.I | 40 | 38 | 36 | 32 | All 3 years Only 2 years | 2 pts. 1pt. | 42.41.40 40.39.38 38.37.36 34.33.32 |
| C Position andparticipation in individual / Team Events in National School Games under 17 / Women Sports Festival | Concerned State Boards / MYAS / SAI | 32 | 30 | 28 | 24 | All 3 years Only 2 years | 2 pts. 1pt. | 34.33.32 32.31.30 30.29.28 26.25.25 |
| Position and participation in individual / team events in All India Rural Sports / CBSE National | Concerned State Boards / MYAS / SAI | 24 | 22 | 20 | 16 | All 3 years Only 2 years | 2 pts. 1pt. | 26.25.24 24.23.22 22.21.20 19.17.16 |
| E Position and participation in ICSE / KVS / IPSC National / Inter Zonal championship / B division league / state championship / Inter District Tournament / All India Public School National / Vidhya Bharti / YMCANational Tournaments | All the State Boards, Director of Educational and State Associations | 16 | 14 | 12 | 8 | All 3 years Only 2 years | 2 pts. 1pt. | 18.17.16 16.15.14 14.13.12 10.9.8 |
| F Position and Participation in Zonal level / CBSE Zonal / Sainik Schools / KVS Rigional / Inter Block Rural Sports (PYKKA Scheme) / other school board regional’s organized school tournament at National Level only (e.g. inter DAV National / Inter D.P.S / G.H.P.S) | Organized by the schoolmanagement committee / Dy.Director of Education of the concerned District andthe CBSE Officer / Supervisor / SportsAuthority of India | 8 | 6 | 4 | Not Eligible | All 3 years Only 2 years | 2 pts. 1pt. | 10.9.8 8.7.6 6.5.4 |

Note: In addition to the above, if the candidate has played in the above mentioned tournaments for two years, then he / she gets 1 additional point and if the candidate has played for three years in the above mentioned tournaments, then he / she gets 2 additional points.

Only last three years certificate will be considered for admission under sports category Certificate should be attested from the issuing authority or by the head of the last institution attended

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**Guidelines** **for** **Extra** **CurricularActivities** **(ECA)**

The following guidelines for admission to various undergraduate courses on the basis of Extra Curricular Activities (ECA) will be followed by all concerned:

1. The existing provision of not more than 5% Sports and ECA quota (subject-wise) be continued as per circular No. Aca.I / Sports / 2010-11 / 178 dated May 29, 2010. Colleges Prospectus should contain this information.

2. Candidates seeking admission under ECA category shall register in the respective colleges. 3. Trials will be held at two levels: (i) Preliminary trials (ii) Final trials.

i) The date/dates for the Preliminary / Final trials shall be notified and displayed on the colleges’ website and also displayed on the College Notice Board well in advance.

ii) The candidate seeking benefit of any participation / winning certificate must submit evidence of having participated in the concerned activity during the last three years.

iii) Weightage will be given to the certificates of winners/ participants at International, National, State, Zonal and

School level and trials are as follows: Certificates: 25%

Trials: 75%

iv) All candidates shall be allowed to appear at the preliminary level only once in an event.

v) If a candidate wishes to appear in the preliminary round for more than one activity, preconditions would remain the same.

4. The list of the short listed candidates for final trials will be notified on the college website and also displayed on the notice board of the college.

5. Not more than 15% concession in academic merit vis-à-vis general category candidates may be given for admission to specific courses (subject to the minimum eligibility of the course).

6. The trials for admission under ECA category shall be conducted by the ECAAdmission Committee. The ECA admission committee will be nominated by staff council of the college.

At least two experts shall be invited from outside in the selection process. The experts may be drawn from the following:

a) National School of Drama

b) Sri Ram Centre for Performing Arts c) Faculty of Music & Fine Arts

d) Indian Council for Cultural Relations e) College of Art

f) Sangeet Natak Academy g) Sahitya Kala Parishad

h) All India Radio / Doordarshan (‘A’ Grade Artists)

j) Experts from university fraternity in areas of their expertise.

7. Merit list of the candidates selected for admission after the finals shall be notified on the respective College Website and the Notice Board.

8. The decision of ECAAdmission Committee shall be final.

**10.** **Admission** **Grievance** **Committees**

There will be two Admission Grievance Committees one for the North Campus located in the Dean Students’ Welfare Office and another for the South Campus located in the Deputy Dean, Students’ Welfare Office at South Campus.Every College shall have its own Grievance Committee, the information about which shall be displayed on the Notice Board of the College. Candidates having grievances about admission should first apply to Grievance Committee of the College. If necessary, they may apply to the Grievance Committee for the North or South Campus subsequently.

There will be separate Admission Grievance Committee to look into grievances of SC / ST / OBC / PwD category candidates.

The University will monitor the admissions, with the help of a Committee of 5 to 6members with Dean students Welfare (Main Campus) as Convenor, and will look into problems, if any, arising therefrom. This Committee might

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