



# UNIVERSITY OF DELHI

दिल्ली विश्वविद्यालय

No. Acad.I/082/PWD/2013/146

23<sup>rd</sup> May, 2013  
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## CIRCULAR

Principals of all Colleges

Dear Sir/ Madam

It has already been decided by the Competent Authority that the admission process for students with disabilities for the year 2013-14 under Four Year Undergraduate Programme has been decentralised in order to promote inclusion and sensitivity in the colleges. In additions to the guidelines circulated by the University from time to time, you are requested to also strictly follow the following guidelines with regard to admissions of students with disabilities to various undergraduate courses:

- a) Three percent (3%) seats in all undergraduate courses are reserved for candidates with physical disabilities (not less than 40% of disability). The 3% reservation will be allocated as follows: 1% for persons with low vision or blindness; 1% for hearing impaired; 1% for those with locomotor disabilities and cerebral palsy. However if sufficient candidates are not available in a sub-category then candidates from other sub-categories should be considered in their place.
- b) Certificate of physical disability issued by chief medical officer/ civil surgeon of district or any government hospital authorised to give such certificate under the provisions of PWD Act 1995 will be considered for admission. In case of any query you may refer to <http://www.ccdisabilities.nic.in>
- c) Every college will prepare a separate cut off list course-wise and of each disability in order of merit.
- d) The colleges must provide separate dedicated assessable space to deal with the process of admission of students with disabilities.
- e) The colleges must make a provision of help desk exclusively for students with disabilities.
- f) The colleges must provide adequate number of NSS/ NCC students to support the students with disabilities during admissions.

11/2/13  
27/5/13

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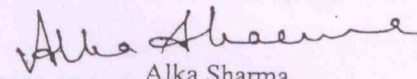
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- g) The colleges must ensure that the students with disabilities are not charged any fee as per the University circular no. Aca.1/082/2001/PWD/2012-13/355 dated 13<sup>th</sup> Sept., 2012.
- h) The website of the college must have a separate assessable link for information regarding admission of students with disabilities and an audio version of the bulletin of information must be made available at least on one computer in the college and prospectus of the college must be made available on the website of the college in the html format.
- i) Every college must have a provision of wheel chair.
- j) The admission process of students with disabilities must be conducted at ground floor only.
- k) Every college will have at least two teachers from the enabling unit of the college as nodal persons for handling the grievances of such students if any.
- l) The principal of the college must ensure that such students do not face any hardship due to the non-availability of the requisite supports.

The Principals of Colleges are requested to ensure necessary compliance of the above guidelines.

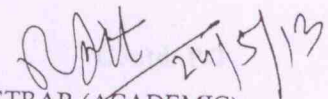
Thanking you

Yours faithfully,

  
Alka Sharma  
REGISTRAR

Copy to:

1. The Dean, Students' Welfare.
2. The Dean, Faculty of Science
3. The Heads: (i) Deptt. of Germanic and Romance Studies (ii) Deptt. of Anthropology (iii) Deptt. of Geology
4. The OSD (EOC), University of Delhi, Delhi-110007.
5. The Director, Delhi University Computer Centre for uploading the information's on the Delhi University's Website.
6. The P.S. to VC/PVC/DC/DSC/Registrar

  
DEPUTY REGISTRAR (ACADEMIC)