**16.** **ORDINANCES** **16.1** **Ordinance** VII **(2)**

The following provisions shall be applicable to students admitted to the four year undergraduate programme:

a. A candidate for the Semester I / III / V / VII Examination shall not be deemed to have satisfied the required conditions of attendance unless s/he has attended, in all the subjects taken together, not less than two thirds of the lectures / practical / presentations/tutorials required to be attended provided that a student of the Semester I / III / V / VII who does not fulfil the required conditions of attendance, as above, but has attended, in all the subjects taken together, not less than 40 percent of lectures / practical / presentations during the respective semester, may at the discretion of the Principal of the College concerned, appear for the ensuing semester Examination; but such a candidate shall be required to make up the deficiency at lectures and practicals, in the next semester of the same academic year.

Provided that a student of the II / IV / VI semester who does not fulfill the required conditions of attendance as above, but has attended in all the subjects taken together, not less than 40 per cent of the lectures / practical / presentation / tutorials, held during the respective semester, may at the discretion of the Principal of the College concerned, be allowed to appear at the ensuing examination provided that s/he makes up the deficiency of the said attendance by combining the attendance of the previous semester in the ensuing semester.

Provided further that the Principal of the College concerned may permit a student to appear in an examination not with standing that the student has not fulfilled the attendance requirement, if in the opinion of the Principal, such student shall make up the deficiency in the succeeding academic year.

Provided further that a student of the IV / VI / VIII semester who seeks to exit with a Diploma / Bachelor’s degree / Bachelor’s with Honours / B.Tech degree shall be allowed to appear at the IV / VI / VIII Semester Examination, as the case may be, if by combining the attendance of the two/three / /four academic years as the case may be, the candidate has put in two-thirds of attendance, in all the subjects taken together, held during the respective years.

b. In case of a student who

1. is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defence work and allied duties; or

2. is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Principal / Head of the Department concerned; or

3. is selected to participate in sports as part of their CA; or

4. represents the College in Inter college tournaments organized by Delhi University, or a student selected for coaching camp of the University of Delhi team (Camp organized by DUSC), or a student who represents Delhi state in National tournaments organized by National Sports Federations, or a student who represents the University in tournaments organized by Association of Indian Universities, or a student who represents

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India in International Tournaments organized by International Federations / Associations and FISU,(selection through AIU), or a student who represents India in Olympics / Commonwealth Games / Youth Games / World Championships / organized by International Olympic Committee, or in national or international fixtures in games and sports approved by the Competent Authority; or

5. is required to represent the University at the Inter- University Youth Festival; or

6. is required to participate in periodical training in the Territorial Army or a student who is deputed by the College to take part in Inter-College sports or fixtures, debates, seminars, symposia or social work projects or a student who is required to participate in curricular activities held in other Universities or such other activities approved by the Principal / Head for this purpose.

In calculating the total number of lectures etc. delivered in the College, or in the University, as the case may be, for his/her course of study in each academic year. The number of lectures etc., in each subject delivered, during the period of absence and as approved by the Principal/ Head for the above purposes, shall deemed to have been attended by the student.

c. The Principal of a College may consider, on the basis of the Medical Certificates produced, exceptionally hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view to determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on its own merits.

d. Colleges shall be required to notify the attendance position of each of its students for each month on the noticeboard and the website of the College, and clearly indicate the lectures / practical held subject wise and the numbers attended by each student.

e. A College shall notify on the notice board and the website of the college the final attendance position of each of its students within five days of the dispersal of the classes in the last session of the academic year. Not later than five days, thereafter, a student may, by an application to the Principal of the college, claim benefit of exclusion of lectures under sub-clause (a) above on grounds to be specified and accompanied by the relevant documents. All such applications submitted within time shall be considered and disposed of by the Principal of the College at least 3 days prior to the commencement of the examination, in which the student is intending to appear.

f. The benefit of exclusion of lectures contemplated in para (c) above, shall in no case exceed 1/3 of the total number of lectures /practicals/presentations/tutorials delivered.

g. In the case of a married woman student who is granted maternity leave, in calculating the total number of lectures delivered in the College or in the University, as the case may be, for her course of study in each semester, the number of lectures in each subject delivered during the period of her maternity leave shall not be taken into account.

h. No person shall be deemed to have satisfied the required conditions in respect of his instructions, unless in addition to the requirements regarding attendance and other conditions, he has appeared and satisfied by his performance the Principal of his college in such tests, written and / or oral, as may be held by him in his discretion. The Principal of the College shall have, and shall be deemed always to have had, the power to detain a student in the same class in which he has been studying, or not to send him up for the University Examination, in case he did not appear at the tests aforesaid or his performance was not satisfactory.The Principal of a College / Head of the Institution shall have power to strike off the name of a student who is grossly irregular in attendance in spite of warning, or when the absence of the student is for such a long period that he cannot put in requisite percentage of attendance.

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**16.2** **Ordinance** **VIII** **(2)**

For all students obtaining admission under the four-year undergraduate programme starting 2014-15, the span period to complete the course will be ten years from the year of admission in the First Semester, irrespective of whether the students will be awarded a Diploma, Bachelor Degree or Bachelor with Honours / B.Tech Degree, provided the student has completed all requirements to become eligible for appearing in the University examinations as per rules.

**16.3** **Ordinance** **IX**

The following provisions shall be applicable to students admitted to the four year undergraduate programme:

a. A student who appears in an odd semester examination or who was eligible to appear in the odd semester examination but remains absent in any or all the papers of the said semester, shall move on to the next even semester irrespective of his / her result in the said examination.

b. A student who has obtained 40% on the aggregate taking together all the papers in theory examination (including internal assessment / project work) and practical examinations, separately, conducted in the first and second semesters shall be promoted to the second academic year / third semester.

c. A student who has obtained 40% on the aggregate taking together all the papers in theory examination (including internal assessment / /project work) and practical examinations, separately, conducted in the third and fourth semesters shall be promoted to the third academic year / fifth semester provided s/he has not exercised the option to exit with a Diploma degree.

d. A student who has obtained 40% on the aggregate taking together all the papers in theory examination (including internal assessment / project) and practical examinations, separately, conducted in the fifth and sixth semesters shall be promoted to the fourth academic year / seventh semester provided s/he has not exercised the option to exit with a Bachelor’s Degree.

**Eligibility** **for** **award** **of** **Diploma** **/** **Degree.** **The** **following** **shall** **be** **applicable** **to** **students** **admitted** **to** **the** **four** **year** **undergraduate** **programme:**

a. If a student has secured an aggregate of minimum 40% marks taking together all the papers in theory examination (including internal assessment) and practical examinations separately till the end of the second year, i.e., up to the end of fourth semester, then s / he shall be awarded a Diploma, if s / he exercises the option to exit at the end of the second year.

b. If a student has secured an aggregate of minimum 40% marks taking together all the papers in theory examination (including internal assessment / project / continuous evaluation, where applicable) and practical examination separately tilLthe end of the third year, i.e., up to the end of sixth semester, then s/ he shall be awarded the Bachelor’s degree if s / he exercises the option to exit at the end of the third year.

c. If a student has secured an aggregate of minimum 40% marks taking together all the papers in theory examination (including internal assessment/project/ continuous evaluation, where applicable) and practical examination separately till the end of the fourth year,i.e., up to the end of eighth semester, then s/ he shall be awarded the Bachelor’s with Honours / B.Tech.

d. If a student at the end of the eighth semester fails to secure 40% or more marks in aggregate as above or fails in the final year/ semester examination and opts to quit / discontinue his/her studies for the Bachelor degree in Honours / B.Tech, may, on a written application from the student, be awarded the Bachelor degree, provided such a student has secured at least 40% marks in aggregate till the end of the VI Semester.

e. If a student at the end of the sixth semester fails to secure 40% or more marks in aggregate as above or fails in the third year/ VI semester examination and opts to quit / discontinue his / her studies for the Bachelor degree, may, on a written application from the student, be awarded the Diploma, provided such a student has secured at least 40% marks in aggregate till the end of the IV Semester.

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**16.4** **ORDINANCE** **XV-B**

**Maintenance** **of** **discipline** **among** **Students** **of** **the** **University**

1. All powers relating to discipline and disciplinary action are vested in the Vice - Chancellor.

2. The Vice-Chancellor maydelegate all or such powers as he / she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.

3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:

a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / Department and against any student within the University of Delhi

b. Carrying of, use of or threat to use of any weapons

c. Any violation of the provisions of the Civil Rights Protection Act, 1976

d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes e. Any practice-whether verbal or otherwise-derogatory of women

f. Any attempt at bribing or corruption in any manner g. Willful destruction of institutional property

h. Creating ill-will or intolerance on religious or communal grounds

i. Causing disruption in any manner of the academic functioning of the University system; j. Prohibition of Ragging as per Ordinance XV-C.

4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -

a. be expelled; or

b. be, for a stated period rusticated; or

c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or

d. be fined with a sum of rupees that may be specified; or

e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or

f. that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.

5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed.

These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected provide himself / herself with a copy of these rules.

At the time of admission, every student shall be required to sign a declaration that onadmission he /she submits himself / herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been

framed therein by the University.

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**16.5** **ORDINANCE** **XV-C**

**Prohibition** **and** **Punishment** **for** **Ragging**

1. Ragging in any form is strictly prohibited, within the premises of College / Department or Institution and any part of Delhi University system as well as on public transport.

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which -

a. involve physical assault or threat to use of physical force b. violate the status, dignity and honour of women students

c. violate the status, dignity and honour of students belonging to the scheduled caste and tribe d. expose students to ridicule and contempt and affect their self-esteem

e. entail verbal abuse and aggression, indecent gestures and obscene behavior.

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.

5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he / she may so advise the Vice-Chancellor accordingly.

8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his / her decision shall be final.

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.

10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions / directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

**Note:** Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

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**16.6** **The** **Sexual** **Harassment** **of** **Women** **at** **Workplace** **(Prevention,** **Prohibition** **and** **Redressal)** **Act,** **2013** **(MINISTRY** **OF** **LAW** **AND** **JUSTICE)**

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For details, please see the website http://indiacode.nic.in/acts-in-pdf/142013.pdf.

**17.** **List** **of** **Colleges**

**The** **details** **about** **the** **courses** **available** **in** **each** **college,** **number** **of** **seats** **in** **each** **course,** **additional** **eligibility** **criterion** **if** **any,** **schedule** **for** **admission** **under** **Sports/ECA** **categories** **may** **be** **obtained** **from** **the** **office** **of** **respective** **colleges.** **The** **list** **of** **colleges** **along** **with** **their** **details** **is** **given** **below:**

**NORTH** **DELHI** **Website/Email** **Telephone/Fax**

1. Aditi Mahavidyalaya(W) www.amv94.org Phone: 27752741

Anchandi Road, Bawana Road info@amv94.org Fax No.: 27751317

Delhi-110039

2. Daulat Ram College (W), http://www.daulatramcollege.in Phone: 27667863

University Campus, daulatramcollege@gmail.com Fax No.: 27666990

Delhi-110007

3. Hindu College, University Campus, http://www.hinducollege.org Phone: 27667184, Delhi-110007 hinducol@del3.vsnl.net.in Fax No. 27667284

4. Hansraj College, Malkaganj, http://www.hansrajcollege.co.in Phone : 27667747, 27667458 University Campus, principal@hansrajcollege.co.in Fax No. : 27666338

Delhi-110007

5. Indraprastha College for Women, http://www.ipcollege.du.ac.in Phone : 23954085, 23962009 31, Shamnath Marg, ipc1924@gmail.com Fax No.: 23976392

Delhi-110054

6. Kirori Mal College, http://www.kmcollege.ac.in Phone: 27667861 University Campus, info@kmcollege.ac.in Fax No. : 27666579 Delhi-110007

7. Miranda House (W), Patel Chest Marg, http://www.mirandahouse.ac.in Phone : 27667367, 27666983 University of Delhi, mhouse@ndf.vsnl.net.in Fax No. : 27667437

Delhi-110007

8. Ramjas College, University Campus, http://www.ramjascollege.edu Phone : 27667706 Delhi-110007 ramjascollege@hotmail.com Fax No. : 27667447

9. St. Stephen’s College, http://www.ststephens.edu Phone : 27667271 University Campus, webmaster@ststephens.edu Fax No. : 27662324

Delhi-110007

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